

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON 25, D. C.

February 14, 1957

CIRCULAR NO. A-42

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Communications with the Congress

All Executive departments and agencies are hereby requested to observe the explicit instructions of Rule XL of the House of Representatives in forwarding to the House for consideration of the Congress either legislative proposals or the various reports required to be made under statutory provisions. This Rule reads as follows:

"RULE XL  
"EXECUTIVE COMMUNICATIONS

"Estimates of appropriations and all other communications from the executive departments, intended for the consideration of any committees of the House, shall be addressed to the Speaker, and by him referred as provided by clause 2 of Rule XXIV."

Similar procedures should be followed with respect to the presentation of legislative proposals and the copies of reports to the Congress which go to the Senate. These should be addressed to the President of the Senate in order that they may be laid before the Senate by its Presiding Officer in accordance with Rule VII of the Senate which reads in pertinent part as follows:

"MORNING BUSINESS

"1. After the Journal is read, the Presiding Officer shall lay before the Senate messages from the President, reports and communications from the heads of Departments . . ."

The foregoing instructions are not to be construed as requiring that agency reports which have been requested by Committee Chairmen on bills and resolutions pending before their Committees also be sent to the Speaker and Presiding Officer of the Senate. Such reports should be returned to the requesting Committees in accordance with existing procedures.

By direction of the President:

PERCIVAL F. BRUNDAGE  
Director